

FERGUS CURLING CLUB

MINUTES OF THE BOARD OF DIRECTOR'S MEETING, 9 September 2018

Called to order: 7:04 PM.

In Attendance: Avon Giddings (Chair), Steve Graham (Treasurer), Greg Moulton, Bonnie Talbot, Marks Cripps, Carl Gray, Phil Chester, Krista Pederson

Regrets: Debra Burt, Bob Hook, Gloria Bancroft

Approval of Agenda: Moved Mark, Second Carl. Carried

Approval of Minutes: Moved Kevin, Second Mark. Carried

Treasurer's Report: See attached treasurer's "notes" submitted by Steve Graham which is self explanatory.

Investment has been renewed – 100 day GIC

Signing authorities have been updated – Steve, Avon and Bonnie. And implemented a 2 signature policy.

We will be getting 3 credit cards, secured by cash on deposit with \$1,000 limits. One each for Deb, Kevin and Carl.

We will be purchasing deposit bags and getting a key for the Night Deposit at the Bank.

Steve introduced a reimbursement form for people requesting cheques to use.

Motion to Accept Bonnie Second Phil. Carried.

EXECUTIVE REPORT:

Will be contracting Rowe Electric to install our lights as soon as Saveon approval is received. Have given a completion target of Sept. 14.

ELECTRONIC BUSINESS

- i. Curl On Fall Symposium – Avon will follow up and advise.
- ii. Lighting Proposal – Rowe Electric;
- iii. Wellington Advertiser Ad re registration Dates and Try Curling dates will be running

CORRESPONDENCE

N/A

TRY CURLING

October 9 and 10 – 6:30 to 9:30. Greg will look for on-ice volunteers. Ads will be going up at the Sportplex and the Chamber of Commerce. We will also promote on Facebook and Twitter.

COMMUNITY SPIEL

Greg has developed a flyer to advertise the event and started a list of potential groups to invite. Was agreed to reduce proposed fees to \$140 and aim for two draws with 2 6-end games each.

DIRECTOR'S REPORTS

a) Advertising and Sponsorship

Advertising Membership Registration and Try It Free:

Because the two events are so far apart on the calendar I've decided to advertise them on the electronic boards separately. Chamber of Commerce ad will go up week of Sept 17. and will cost us \$90 + HST. The sportsplex have yet to get back to me with a price. Radio ads should start next week.

Arena Advertising:

So far we have 19 companies advertising with us for a total of \$10,800 plus HST. There are four other companies who are yet to get back to me of which I expect only one is likely to move ahead. Most of the companies advertising with us are repeats from previous years, only 2 are new (3 of those yet to respond are potential new sponsors).

What is new this year is the number of companies who have chosen a new option for their sponsorship.

Small 4x4 wall signs = 4

Large 4x8 wall signs = 4

Large 3x4 in ice decals = 2 (I suggest Fergus Curling Club also put in two large in ice decals)

Scoreboard 2x6 signs = 4 (one company doing two signs)

Small hog line in ice decals = 6

b) Rentals/Membership

It was agreed that there would be no increase for any class of Membership for the 2018/19 season. In combination with the changes to the volunteer policy (below) Avon agreed to craft a Club communication to all members.

c) Volunteering

Bonnie presented a list of items for George to put online helping people to identify where they might like to volunteer. A few changes and additions were proposed.

Schedule for the Elora Ball tournament bar volunteer duty was circulated. We will probably have to reach out to membership again?

c) Bonspiels

Have had Convenor Meeting. Need to identify a convenor for the Giddy and also for the Men's InterClub. Mark will circulate the latest version of the schedule for all to see.

d) Leagues

League Convenor Meeting probably for September 18. Will be going to the 5-rock rule in line with OCA.

e) Kitchen

Items to be completed this summer:

- 1/ Clean, reorganize and inventory kitchen. (complete)
- 2/ Complete procedures documents for operating equipment in kitchen.
- 3/ Create a new reporting document for events to better track menus, meals served, groceries bought, volunteer hours, times meals served. (created have asked Kyle to complete for the golf tournament to see how well it works)
- 4/ Working on labelling for the Kitchen cupboards.

Items awaiting information.

- 5/ I was able to complete the calibration of the kitchen ovens.

Awaiting information from WDH.

- 1/ Rule changes coming July 1st for food handling and serving.

In discussion with WDHU they are still not completely up to date on the new rules. They have a webinar provincewide on September 11th.

At this point they are not going to implement the new rules as per Food Handlers Certificates until January 1, 2019.

The other major change is tracking of the food source for product used in Kitchen.

Items for future attention.

- 1/ Food for open house week?
- 2/ Banquet? Do we have a sponsorship package that I can give to prospective caterers?

Volunteer requests

I need volunteers for a committee for the Banquet. (I would like to personally ask people for this)

f) Bar

N/A

h) House/Maintenance

2 new doors installed in the Ice area. Kevin to investigate professional painter to finish. No date set yet for the front door.

i) Ice

- VFD has been installed for the Brine Pump. Kent will arrange for training of Ice Maker, Ice Tech and head of Ice Committee as well as several Rink Rats.
- Andy has his employment letter at the agreed-on salary.
- Ken Bancroft is returning as Ice Tech.
- Rick Marshall has agreed to chair the Ice Committee. Held a meeting of this group to hammer out preliminary plans. Current Ice Committee needs updating to fill holes from departing members and to ensure members are still willing to serve. Currently is Rick Marshall, Chris Taylor, Kevin Curran, Neil Miller and John Kitching.
- Rink Rats to be confirmed. Next communication to Members should include asking for interest from Members who wish to get their volunteer hours (and more) by working on the Ice. Andy has agreed to train any new members in his practices.
- Still need to probe two current Rink Rats for interest in taking the Tech 1 course.
- Andy has been active over the summer and is handling routine maintenance – water filters, buying floor paint, blade sharpening and the like. Awaiting a quote regarding the replacement of the RO membranes.

KEY DATES AND ACTIONS

- Last day for in-ice ad submission will be Sept. 25.
- Compressor startup will be Sept. 17
- Start flooding Sept 21(?) dependent on ambient temperature.
- Ice in and ready October 8.

NEW BUSINESS

Smoke Off has been postponed. Some discussion about getting a grant from Wellington County for a Family Day event.

Date of Next Meeting: See Avon's Email.

Adjournment. Motioned by Carl, Second Kevin. Carried.

Meeting ended 8:48 PM